



TOWN OF SOUTH BRUCE PENINSULA
invites applications for the position of

MANAGER OF PUBLIC WORKS

The Town of South Bruce Peninsula is located between Lake Huron and Georgian Bay in the County of Bruce serving a population of over 8,500 and is a growing community with a mix of permanent and seasonal residents. The municipal road system includes approximately 430 km of roadways and 30 km of sidewalks.

The Town is seeking a Manager of Public Works. The Manager will be responsible for the planning, coordination, budget preparation and administration of all aspects of the Public Works Department which includes all roads, bridges, five water systems and one sewage operation, as well as all related physical assets of the municipality. The Manager will play an integral role on the Senior Management Team. The Manager will report to the Chief Administrative Officer on all policy, operational and human resource issues involving the department.

The ideal candidate will possess strong motivational and administrative skills with the ability to liaise with consulting engineers, government bodies and agencies. They will have strong management skills and will be a highly organized individual. The successful candidate will also demonstrate the ability to work collaboratively and communicate effectively, professionally, and courteously with all levels of staff, elected officials, other levels of government and the general public, both verbally and in writing.

The ideal candidate should possess a solid education with a background in supervision and management. Preference will be given to those who have a post secondary education in a directly related field. A CET designation would be considered an asset. Preference will also be given to those who have a minimum of five years relevant experience in public works or a related discipline, have proven supervisory experience in a public works operation and have a thorough knowledge of computer applications including Microsoft Office Software. Candidates must also possess a valid Class G driver's license.

The Town of South Bruce Peninsula offers this position with an attractive benefit package and a 2009 salary range of \$78,574.00 to \$91,920.00.

The complete job description for the Manager of Public Works can be obtained from the Town of South Bruce Peninsula municipal office or on the Town website www.southbrucepeninsula.com

Interested individuals should submit their resume before 12:00 noon on December, 11, 2009 to the undersigned. We thank all applicants in advance, however, only those selected for an interview will be contacted.

Rhonda Cook, CMO
Clerk/Acting CAO
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